Nexis UK: quick user guide

What is Nexis UK?
Nexis UK is a major full text database for global news and business information. It gives access to over 35,000 sources, with more than 12,000 international news sources including UK daily and regional newspapers, and company information for over 100 million companies worldwide.

When should I use Nexis UK?
Use Nexis UK when you want to:
- find newspaper articles on a topic of interest
- gather information about a company, industry, country and people
- keep up to date on a topic of interest.

Accessing Nexis UK
Nexis UK is accessed via the E-resources Guide.

1. To open the E-resources Guide, go to: http://subjectguides.york.ac.uk/e-resources
2. When the E-resources Guide has opened select the M-N tab from the A-Z list at the top of the screen. An alphabetical list of resources is then displayed.
3. Click on Nexis UK. You may be asked to log in with your IT Services username and password. The resource will now open in a new window.

The interface
Nexis UK groups its content into several different categories. These are accessed via tabs on the main interface. The resource automatically opens in the News tab.

In this guide we will look at each of the tabs on Nexis UK.

News
The News tab allows you to search the archives of a huge range of international, national and local newspapers. The search box appears as follows:

Multiple search boxes allow you to build up your search. Click + Add a Search term field to add more rows.

Choose a date range to search.

The drop-down menus allow you to search specific fields, e.g. In the Headline.

The Sources dropdown lists the different categories of newspapers e.g. UK broadsheets. More sources (including individual titles) can be found by clicking More Sources.

This screen shows results from UK Broadsheet Newspapers that contain the words “economic crisis” and “euro or EuroZone” In the Headline, and “bank or banking or bankers etc.” Anywhere in the article:
The panel on the left of the screen shows how many articles were found in each newspaper.
The panel on the right lists the different articles. Clicking on the title of the article opens up the full text.
Icons on the top left of the screen allow you to email, save or print your results.
You can also create an alert for your search; Nexis UK will then email you when new content is added to the database that matches your search terms. To set up an alert click on Create Alert.

The other search tabs

- **Power Search** allows you to search across the entire Nexis UK database. Use the drop-down menu to specify which sources you wish to search. You can search by keyword, or select subject terms from four categories: company, industry, subject or geography.
- **Company** searches profiles of National and International companies by industry, subject or geography.
- **Industry** allows you to search by industry, to find reports and publications.
- **Country Profiles** contains geographic profiles and reports, economic and political news, and country based risk assessments. All searches can be limited by date.
- **Biographical** has details of government officials, politicians, celebrities, investors and business contacts.
- **Public Records** searches Tax Assessor, Deed Transfer and Mortgage Records.

Search tips

And combines search terms so that each search result contains all of the terms. For example, social and work finds results that contain both terms (use double quotes "like this" to search for a phrase).

Or combines search terms so that each search result contains at least one of the terms. For example, crime or deviance finds results that contain either term.

Wildcard (*) use an asterisk to replace a single letter anywhere in a word, except the first character. Wildcards are particularly useful for finding variations in spelling, for example behavio*r finds results that contain either behaviour or behavior.

Truncation (t) use an exclamation mark (not an asterisk) to truncate (shorten) a word and find all the words made by adding letters to the end of it. For example, polic! finds results that contain the terms policy or policies or policed etc.

Proximity (W/n) use W/n when there is a connection between your search terms and you need to find the terms near each other. For example, social NEAR/2 work finds results that contain the terms within two words of one another such as social care practice work.

For more help with this database, please contact your Academic Liaison Librarian, [http://subjectguides.york.ac.uk](http://subjectguides.york.ac.uk)