Finding Financial Times articles on Nexis UK: quick user guide

What is Nexis UK?
Nexis UK is a major full text database for global news and business information. It gives access to over 35,000 publications, with more than 12,000 international news sources including the Financial Times newspaper.

When should I use Nexis UK?
Use Nexis UK when you want to:
- find Financial Times articles published in the last 20 years (excluding the last 30 days).
Note: Search the Financial Times Historical Archive to find historical articles (1888 onwards, excluding the most recent 4 years). There is no access to current issues of the newspaper (the last 30 days) except in print.

Accessing Nexis UK
Nexis UK is accessed via the E-resources Guide. To open the E-resources Guide:
1. Access it directly at this address: http://subjectguides.york.ac.uk/e-resources
2. When the E-resources Guide has opened select Newspapers from the E-resources by Category drop-down menu. A list of resources in this area is then displayed.
3. Click on Nexis UK. You may be asked to log in with your IT Services username and password. The resource will now open in a new window.

Finding the Financial Times
Nexis UK automatically opens in the News tab. The News tab allows you to search the archives of a huge range of international, national and local newspapers – but not the Financial Times (FT). The FT is available on Nexis UK but you have to search it separately from the other newspapers and need to follow these steps in order to do so.

1. On the main page, click on the Sources tab.

2. In the Find Sources search form, enter Financial Times in the Keyword search box and then click on Find Sources.
3. Tick the box next to Financial Times (London) and click OK - Continue.

4. You will be taken to the Power Search screen and will see that Sources is now set to the FT. From here you can search the FT by entering your keywords/search terms in the main search box.

   If you wish to view all the articles for a specific date, select Date is from the Specify date drop-down menu and enter the date you wish to look at, e.g. Date is: 07 Dec 2012, then click on Search.

5. The FT is now active on your Sources list and will remain active unless deleted. In future sessions, simply click on the Power Search tab and select Financial Times (London) in the Sources drop-down menu.

On-screen help is available by clicking on Help (top right corner).

For more help with this database: look at the Nexis UK user guide; ask at the Library’s Help Desk; or contact Lindsey Myers (Management Librarian) lindsey.myers@york.ac.uk.